

SECRETARIAL COMPLIANCES

Annual Filing for LLP

Document Checklist for Secretarial Compliances

Mandatory yearly filings for a Limited Liability Partnership (Form 8 and Form 11).

Documents Required

- Certificate of Incorporation and LLP Agreement
- PAN card of the LLP
- Financial statements (Statement of Account and Solvency) for the financial year
- Details of Partners and Designated Partners (PAN, DPIN)
- Bank statements for the financial year
- Digital Signature Certificate (DSC) of a Designated Partner
- Details of contribution received from Partners during the year
- Turnover details for the financial year

Note: The above list indicates commonly required documents. Additional documents may be requested by the Ministry of Corporate Affairs (MCA), Registrar of Companies (ROC) or other regulators depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.