

GOVERNMENT REGISTRATION

EPF (Employees' Provident Fund) Registration

Document Checklist for Government Registration

For registering an establishment under the EPF Act, mandatory once employee strength crosses the prescribed limit.

Documents Required

- PAN card of the business/company
- Certificate of Incorporation/business registration proof
- Address proof of the establishment
- Details of Directors/Partners/Proprietor with PAN and Aadhaar
- Bank account details of the establishment
- Details of employees (name, date of joining, salary details)
- Digital Signature Certificate (DSC) of the authorised signatory
- GST registration certificate, if applicable
- Cancelled cheque of the business bank account

Note: The above list indicates commonly required documents. Additional documents may be requested by the concerned government department or portal depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.