

ACCOUNTING & BOOK KEEPING

Forensic Audit

Document Checklist for Accounting & Book Keeping

For conducting a forensic audit to investigate suspected fraud, financial irregularities or misappropriation.

Documents Required

- Business registration/incorporation proof
- Books of accounts and financial statements for the relevant period
- Bank statements and transaction records for the relevant period
- Details of the suspected irregularity/area under investigation
- Relevant contracts, agreements and correspondence related to the matter
- Details of employees/individuals involved, as applicable
- Internal audit reports, if any, related to the matter
- Access to accounting systems/records for the investigation period

Note: The above list indicates commonly required documents. Additional documents may be requested depending on the specific scope of engagement. Expert Registration confirms the exact requirement after a brief consultation.