

GOVERNMENT REGISTRATION

GeM Registration

Document Checklist for Government Registration

For registering as a seller/service provider on the Government e-Marketplace (GeM) portal.

Documents Required

- PAN card of the business/proprietor/company
- Aadhaar card of the Proprietor/Authorised Signatory
- Business registration proof (Company/LLP/Partnership/Proprietorship registration certificate)
- GST registration certificate
- Bank account details/cancelled cheque
- Udyam/MSME registration certificate, if applicable
- Address proof of the business
- Email ID and mobile number linked with Aadhaar (for OTP verification)
- Details of products/services to be listed

Note: The above list indicates commonly required documents. Additional documents may be requested by the concerned government department or portal depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.