

TAX FILING

GST Registration

Document Checklist for Tax Filing

For obtaining Goods and Services Tax (GST) registration for a business.

Documents Required

- PAN card of the business/Proprietor/Partners/Directors
- Aadhaar card / identity proof of the Proprietor/Partners/Directors
- Passport-size photograph of the Proprietor/Partners/Directors
- Business registration proof (Company/LLP/Partnership/Proprietorship registration certificate)
- Business address proof (rent agreement/electricity bill/property papers)
- NOC from the property owner (if premises are rented)
- Bank account details/cancelled cheque of the business
- Digital Signature Certificate (DSC), for companies and LLPs

Note: The above list indicates commonly required documents. Additional documents may be requested by the GST Department, Income Tax Department or the relevant state authority depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.