

ISO CERTIFICATION

ISO 9001:2015 Certification

Document Checklist for ISO Certification

For Quality Management System (QMS) certification under ISO 9001:2015.

Documents Required

- Business registration/incorporation proof
- Business address proof of all locations to be certified
- Quality policy and quality objectives of the organisation
- Process flow chart of business operations
- List of products/services and scope of certification
- Organisation chart with roles and responsibilities
- Existing documented procedures/work instructions, if any
- Customer feedback/complaint records, if maintained

Note: The above list indicates commonly required documents. Additional documents may be requested by the certification body during the audit process depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.