

LEGAL METROLOGY

Legal Metrology License Renewal

Document Checklist for Legal Metrology

For renewing an existing Legal Metrology licence (dealer, manufacturer, repairer or packer) before expiry.

Documents Required

- Existing Legal Metrology licence copy
- PAN card of the business/Proprietor/Partners/Directors
- Business/premises address proof (current)
- Proof of business continuity (GST returns/latest invoices, etc.)
- Any changes in business details since last registration (address, partners, activity)
- Passport-size photograph of the applicant
- Previous renewal receipts/fee payment proof, if any

Note: The above list indicates commonly required documents. Additional documents may be requested by the Legal Metrology Department (Controller of Legal Metrology) depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.