

NGO REGISTRATION

NGO Income Tax Advisory

Document Checklist for NGO Formation, Tax Exemption & Compliance

Professional assistance for NGO Income Tax Advisory, covering eligibility review, document checklist, application preparation, filing coordination and follow-up support.

Documents Required

- Certificate of Incorporation/Registration of the NGO (Trust/Society/Section 8 Company)
- PAN card of the NGO
- 12A, 12AA/12AB and 80G registration certificates, if already obtained
- MOA/Trust Deed/Bye-laws of the NGO
- Audited financial statements and Income & Expenditure account for the relevant year(s)
- Bank account statements of the NGO
- Details of donations received (domestic and foreign, if any)
- Details of Trustees/Directors/Members with PAN and address proof
- Previous years' Income Tax Returns filed, if any

Note: The above list indicates commonly required documents. Additional documents may be requested by the Income Tax Department, NITI Aayog (Darpan Portal), Registrar of Societies or other regulators depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.