

SECRETARIAL COMPLIANCES

Nidhi Company Compliance

Document Checklist for Secretarial Compliances

Mandatory annual and half-yearly compliances applicable to a Nidhi Company.

Documents Required

- Certificate of Incorporation, MOA and AOA of the company
- PAN card of the company
- Audited financial statements for the financial year
- Details of Directors and Members
- Details of deposits accepted and loans given to members (NDH-3 return data)
- Statutory registers of the company
- Net Owned Funds and deposit ratio details
- Digital Signature Certificate (DSC) of a Director

Note: The above list indicates commonly required documents. Additional documents may be requested by the Ministry of Corporate Affairs (MCA), Registrar of Companies (ROC) or other regulators depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.