

SERVICE RELATED

Share Purchase Agreement

Document Checklist for Service Related Agreements

For drafting a Share Purchase Agreement (SPA) for the sale/purchase of shares of a company.

Documents Required

- Certificate of Incorporation, MOA and AOA of the company
- PAN card of the Buyer and Seller
- Existing shareholding pattern/cap table of the company
- Latest audited/provisional financial statements of the company
- Details of shares being sold (number, class, price per share)
- Valuation report of the shares, if available
- Board Resolution/consent approving the share transfer
- Details of representations, warranties and conditions precedent to be included

Note: The above list indicates commonly required documents. Additional documents may be requested depending on the specific terms and parties involved. Expert Registration confirms the exact requirement after a brief consultation.