

GOVERNMENT LICENSES

Shop & Establishment License

Document Checklist for Government Licenses

For registering a shop, commercial establishment or office under the state Shops & Establishments Act.

Documents Required

- PAN card of the Proprietor/Partners/Directors
- Aadhaar card / identity proof of the Proprietor/Partners/Directors
- Passport-size photograph of the Proprietor/Signatory
- Business address proof (rent agreement/electricity bill/property papers)
- NOC from the property owner (if premises are rented)
- Business registration proof (Company/LLP/Partnership/Proprietorship, if applicable)
- Details of employees (number, nature of work)
- Date of commencement of business

Note: The above list indicates commonly required documents. Additional documents may be requested by the concerned licensing authority depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.