

LEGAL SERVICES

Vendor Agreement

Document Checklist for Legal Services

Professional assistance for drafting a Vendor Agreement, covering eligibility review, document checklist, application preparation, filing coordination and follow-up support.

Documents Required

- PAN card and business registration proof of both parties
- Details of goods/services to be supplied by the Vendor
- Details of pricing, payment terms and delivery timelines
- GST registration details of both parties
- Details of quality standards/specifications, if applicable
- Details of termination and penalty clauses required
- Address proof of both parties

Note: The above list indicates commonly required documents. Additional documents may be requested by the concerned court or authority depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.