Business Registration

Document Checklist

Indian Subsidiary Company Registration

For a foreign company/parent company setting up a wholly owned or majority-owned subsidiary in India.

- PAN card / identity proof of Indian Director(s)
- Passport of foreign Director(s)/Shareholder(s) (mandatory, notarised and apostilled)
- Address proof of all Directors (Indian and foreign)
- Passport-size photographs of all Directors
- Digital Signature Certificate (DSC) for all Directors
- Director Identification Number (DIN), if already allotted
- Board Resolution/Authorisation letter from the foreign parent company
- Certificate of Incorporation of the foreign parent company (notarised and apostilled)
- Memorandum and Articles of Association of the parent company
- Registered office address proof in India and NOC from landlord (if rented)
- Proposed company name options
- Foreign Direct Investment (FDI) compliance details, as applicable

Note: The above list indicates commonly required documents. Additional documents may be requested by the Ministry of Corporate Affairs (MCA), Registrar of Companies (ROC) or other regulators depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.