

Business Registration

Document Checklist

One Person Company (OPC) Registration

For a single-owner company structure with limited liability.

- PAN card of the sole Director/Shareholder
- Aadhaar card / identity proof of the Director
- Passport-size photograph of the Director
- Address proof of the Director (bank statement/utility bill, not older than 2 months)
- Digital Signature Certificate (DSC) of the Director
- Details of the Nominee (mandatory for OPC) with consent form
- PAN and identity proof of the Nominee
- Registered office address proof and NOC from landlord (if rented)
- Proposed company name option
- MOA and AOA details

Note: The above list indicates commonly required documents. Additional documents may be requested by the Ministry of Corporate Affairs (MCA), Registrar of Companies (ROC) or other regulators depending on the specific case. Expert Registration confirms the exact requirement after a brief consultation.